



Natrona County Roads, Bridges & Parks  
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## MINUTES

Natrona County Parks Board  
June 13, 2012

The Natrona County Parks board meeting was held at the Roads, Bridges & Parks Department in Mills on June 13, 2012. Members in attendance were Art VanRensselear, Jerry Burrige, Brian Stack, David LaPlante, Stuart Hill, Nicole Emery, and Jennifer Frontiero. Citizens in attendance were Jim O'Hearn, Frank Jones, Aubrey Valdez, Edward McPherson, Harry Brubaker, Ted Rasmussen, Rob and Kathy Rosser and Keith Tyler. Also in attendance were Mike Haigler and Glenna Nash from the Parks Department and John Harlan from the Sheriffs Department.

Stuart called the meeting to order. Stuart asked if there were any corrections of the minutes of May 10, 2012. Jerry made a motion to approve the minutes, Brian seconded, motion carried.

**Master Plan Update:** Mike reported that he has received a draft from the Bureau and is reviewing it. The BOR is still writing the FONSI and we should have in the next couple weeks, it will then go to the BOCC for acceptance.

### **Dock, Deck, Trailer and other improvement request:**

- Dock 5, Mr. & Mrs. Frank Jones requested permission to leave in place, a rope railing he constructed to assist his handicapped wife as she walks down from the parking area to the their dock. In addition he requested permission to cover part of the deck to provide shade for her. Brian made a motion to approve, Jerry seconded, motion carried. Mike noted that the proper forms will need to be filled out and that the process will take about a week.
- Trailer 104, Mr. Ted Rasmussen requested permission to replace his existing deck with the same foot print as the old deck but about 4 inches smaller in all directions. He would also like to replace a hard covered awning area with a roll out awning. Set backs are compliant and he does have a building permit. Brian made a motion to approve, Jerry seconded, motion carried.
- Lot 70 – Casper Water Ski Club, Jeremy Hubbard requested permission to modify his existing two tiered deck and steps by red-decking the old sections and replacing the existing board walk with a deck and stairs The Ski Club has approved the modification and Mr. Hubbard will apply for a building permit. This follows all set back rules. David asked if we allow two tiered decks. Mike said we allow the existing ones but not new ones. Brian made a motion to approve, Jerry seconded, motion carried.

- Trailer 67, Mr. Jim O'Hearn, is requesting permission to remove an old trailer and replace it with a newer one. He would like to leave the existing deck in place. Mike recommended that the deck should be removed under the set back guidelines. Jim O'Hearn said that the deck is steel and concrete and would be difficult to remove. He also stated that the neighbor's decks are just as close. David asked if the deck would have to be removed to get out the trailer out. Mr. O'Hearn said he didn't think so. Art thinks the new trailer should be allowed but that the deck needs to go to be compliant. After the trailer is in then he can put in a deck that is compliant. David agreed with that. Jerry made a motion that the trailer can be replaced but that the old deck need to be removed and then replaced with one that is compliant, David seconded. Mike said that Mr. O'Hearn will still need to fill out the forms and is not sure what will need to be done to remove the trailer. Mr. O'Hearn said it may have to be demolished on site. Motion carried.
- Cabin 88, Mr. Edward McPherson is requesting to replace a septic system with a "closed-in septic tank. He has been working with the Health Department and is looking at doing the work in September or October. He is also requesting to extend his screened-in porch, this will be an open cover, not screened. Mike said that in the task force meetings they preferred retractable awnings instead but that was intended for the trailer park, not cabins. Art asked if this stays in the footprint, Mike said it does. David asked if the task force differentiated between trailers and cabins. Mike said not really, it's a judgment call. Mike said this falls within the code. David doesn't want favoritism of cabins over trailers. Mike said this is case by case and that there is plenty of room. Stuart said the issue with the covering in the trailer area is because fire concerns, the cabin area is different. Art said that he could see the difference in the proximity of trailers / cabins. Mike said Mr. McPherson will still need to fill out the paperwork. Jerry made a motion to approve, Brian seconded, motion carried.
- Lot 46 – Casper Water Ski Club. Mr. Chris Brey has an existing deck. He is asking to continue the railing and lattice and put in a step to make it safe for their child. David asked is it changes the footprint, Mike said no. Brian made a motion to approve, Jerry seconded, motion carried. Mike said they will need to fill out the paperwork.
- Lot 14 – Casper Water Ski Club, Duane Duntersehen is requesting an elaborate tiered deck system. Mike has concerns over the height, it could be a view issue. David asked if the ski club approved this. Mike said they have but that it still needs to go before the Planning Department. The Ski Club has their own guidelines. Art asked how this request ties in with in with the BOR. Mike said this would be a new foot print. Mike recommends denial of the request. Mike said that the lease with the Ski Club isn't specific, it's a case by cases. Nicole said since there are issues with the foot print she feels that we should address it the same as we would in the cabin area. Maybe we could look at it again in 2016 when we have a new MOU. Mike agrees, the next MOU will need to address issues that weren't in the original. Art made a motion to deny the request since it goes outside of the original foot print, David seconded, motion carried.

**Mountain Parks Update:**

Mike said that the Trails Center has been re-keyed as directed by the Parks Board and Board of County Commissioners. Keys have been given to three of the coaches, Matson, Miller and Brubaker. Rob Rosser has also requested a key but that has not been granted yet. Mike presented a roster of events for the Trails Center, many of which are free use of the facility. Mr. Strang with Arrowhead has to arrange for use of the facility. The BOCC has stated that they want to keep Mr. Strang as the operator. Skiers are given priority November – March. The commissioners do want the facility to make some income, particularly in the off season. Mike gave three options. 1. - Have an operator that is accountable for the facility. 2. - Put the facility back to free use. 3. – Build a second building that could be free use. David asked who owns the Trail Center. Mike said the County does but that the land belongs to the City of Casper. Art brought up that at the last meeting Ron Strang brought up issues he was having with the facility being used and he wasn't aware of it until afterwards. That is why the re-keying was originally brought up. Art doesn't feel this can be solved at this meeting. Keith Tyler gave a history of how the Trail Center originated. He agreed that fees do need to be charged and events need to be coordinated with Mr. Strang. Harry agreed with Keith about the need for a calendar and stated that Ron has been very easy to work with as long as he's aware of the needs. Short notices cannot always be accommodated. Rob Rosser expressed that he needs to use the lodge a couple times a month and also a three day camp. The injured skiers need access to the great room during the winter months. Rob is willing to work with Mr. Strang. Cathy Rosser agreed that a system should be devised to coordinate and prioritize events. She is not opposed to paying but feels that \$200 is too high for regular users. David said it goes back to scheduling, priorities and fees. Stuart said that a calendar can be posted on the County web site and that Ron could maintain but that we would need to have everyone's schedules. Anyone with a key should sign an agreement and if the facility is not left clean then they could be charged. It was decided to have a meeting with all the user groups and Ron. Jennifer and Nicole will represent the Parks Board.

**Hells Half Acre:**

Mike said that he has spoken with John Albanee about touring Hells Half Acre and that he would be available to assist. Mike will schedule a tour for July 11<sup>th</sup>. We can have our meeting at 8:00 am and then head out.

**Assistant Parks Superintendant Position:**

Mike reported that interviews were held. The job was offered to Richard O'Hearn. He will start work on July 9<sup>th</sup>.

**Natrona County Sheriff – Rotary Park Report:**

- The Sheriff's Department investigated vandalism and defacing of property at the Garden Creek Falls area on the Bridle Trail during the weekend of June 2, 2012. A school teacher recognized the names and reported it. A ticket was issued to Jean Larramende and he has been essentially trespasses from the Park for life.

- Mike spoke to Mark Young to see if he would be available to lock the gate to the park in the evening. He said that he wouldn't mind but would not be able to everyday. Art made a motion to do nothing with this request until we have more information. Brian seconded, motion carried.

**Moratorium on building of construction on Bureau of Reclamation Land:**

Staff recommends lifting the moratorium and implementing an approval request form for all building requests. Mike presented a letter of explanation and a list of what's does not need to get prior approval for the Board to go over. Fencing and retaining walls were removed from the list. David questioned storage buildings and how many are allowed. Mike will modify that to be one. Nicole suggested having estimated dates, start to finish, does the request conform with lease guidelines, specify sizes, material etc. on the application. Art made a motion to lift the moratorium on building or construction on Bureau of Reclamation land effective June 20, 2012. Nicole seconded, motion carried.

**Other Comments:**

John Harlan with N.C. S. O. gave a report on a project he's been working on. They have identified a problem along the North Platte River. When calls come in people cannot identify where they are to the dispatcher. They will be putting in mile marker signs every half mile similar to what is on highways. They will start at the Pathfinder Dam and continue to Robertson Road. WYDOT donated the markers, they are orange with black numbers. The County GIS Department will help construct a map showing boat ramps, mile posts, etc. At a later time this project may continue from Evansville to the county line. At this time they still need the posts to put the markers on.

**Next Meeting Date:**

July 11<sup>th</sup> at 8:00 AM at the Roads, Bridges and Parks Department. There being no further business Stuart adjourned the meeting.